



**APPLICANTS FOR, PRIVATE INVESTIGATIVE, PRIVATE SECURITY  
AND BAIL ENFORCEMENT AGENCY LICENSING**

**THE FOLLOWING IS A CHECK LIST OF REQUIREMENTS THAT MUST BE COMPLETED BEFORE LICENSING:**

**APPLICATION-PD1:**

A separate application (PD1) is to be completed by each individual, partner, association member or corporation. If the applicant is a corporation, the application (PD1) will need to be completed by the person designated to be the licensee in Iowa and who is actively involved in the licensed business in Iowa.

**FINGERPRINT CARDS-FD258:**

Two fingerprint cards are required to complete the application process.

**COLOR PHOTOS:**

Two color photos 1" X 1" of the head and shoulders of applicant must accompany the application (PD1). These photos cannot be over a year old. Please make sure the eyes are open. Passport size photos are acceptable.

**FEES SUBMITTED WITH THE APPLICATION:**

\$100.00 for each license requested  
\$30.00 for each set of fingerprint cards submitted- If not submitting fingerprint cards with application, this fee will need to accompany the fingerprint cards  
\$10.00 for each identification card requested  
TOTAL = \$140.00

**Make checks or money orders payable to Iowa Department of Public Safety.**

**SURETY BOND-PD6:**

One copy of this form must be submitted for the licenses requested. A surety company authorized to do business in Iowa must issue this form. (Note: If the applicant is requesting a bail enforcement, private investigative and/or private security license, a \$5,000 bond is required, but for more than one type of business is licensed under this chapter, the bond amount would need to be \$10,000.) The agency name on the bond must be the same as the agency name indicated on the application (PD1).

**LIABILITY INSURANCE:**

Each applicant shall provide “proof of financial responsibility”(liability insurance) as provided in the Administrative Rules 661-121. The agency name on the “proof of financial responsibility”(liability insurance) must be the same as the agency name indicated on the application (PD1).

**BAIL ENFORCEMENT, PRIVATE INVESTIGATIVE OR PRIVATE SECURITY AGENCY CORPORATE INFORMATION FORM - PD7 OR LIMITED LIABILITY COMPANY FORM – PD5:**

If the applicant is a corporation, one copy of this form along with a copy of your articles of incorporation must be submitted. If you are a Non-Iowa corporation, you must also apply for a certificate of authority to do business in Iowa from the Secretary of State (515-281-8365).

**UNIFORMS, BADGES, HATS AND PATCHES:**

Pictures, photo copies or physical descriptions of all uniforms, badges, insignia, patches and hats must be submitted for approval by the commissioner as outlined under Administrative Rules 661-121.

**If you have questions concerning bail enforcement, private investigative and/or private security agency licensing, please feel free to call 515-725-6230, or e-mail at [piinfo@dps.state.ia.us](mailto:piinfo@dps.state.ia.us).**