

BOARD OF TRUSTEES
PEACE OFFICERS' RETIREMENT, ACCIDENT AND DISABILITY SYSTEM
PUBLIC SAFETY BUILDING, DES MOINES, IOWA 50319-0050
Minutes of Meeting Held August 20, 2018

The Board of Trustees of the Peace Officers' Retirement, Accident & Disability System convened on August 20, 2018 at 2:01 p.m. Members of the Board present were Chairman Roxann Ryan, Trustee Conrad, and Trustee Metzger, Trustee Fitzgerald, and Trustee Mayer (via phone). Others in attendance: Jina Bresson (Treasurer's Office), John Lundquist (AG'S Office), ASD Director Jim Wittenwyler, Recording Secretary Christal Hills and Board Secretary Linda Guffey (DPS Administrative Services Division).

Item 1 – Approval of minutes from POR Board meeting held July 16, 2018. Trustee Conrad made a motion to approve the minutes. Trustee Metzger seconded. Motion carried.

Item 2 – Application for Service Retirement – Regina Clemens. Lieutenant Regina Clemens with the Iowa State Patrol has submitted an application for service retirement effective August 24, 2018. Staff recommends approval of the application. Trustee Conrad made a motion to accept the application. Trustee Metzger seconded. Motion carried.

Item 3 – Application for Service Retirement – Randall Jones. Captain Randall Jones with the Iowa State Patrol has submitted an application for service retirement effective September 7, 2018. Staff recommends approval of the application. Trustee Conrad made a motion to accept the application. Trustee Metzger seconded. Motion carried.

Item 4 – Application for Withdrawal of Contributions – Wade Karp. Terminated vested POR member Wade Karp has submitted an application to withdraw his contributions and interest from POR. Mr. Karp was employed in a POR covered position from 2008 until 2018. Staff recommends approval of the application. Trustee Conrad made a motion to accept the application. Trustee Metzger seconded. Motion carried with 4 ayes as Chairman Ryan abstained from voting.

Item 5 – Treasurer's Office Quarterly Reconciliation – April-June 2018. Staff presented the reconciliation paperwork to the Board. Trustee Conrad made motion to accept the reconciliation. Trustee Metzger seconded. Motion carried.

Item 6 – Request for Medical Expense Reimbursement – Kert Schnell. Accidental disability retiree Kert Schnell had requested reimbursement for \$167.50 in medical expenses related to his disabling condition in June. The Board requested further information about the expense during the June meeting. Staff was able to present the additional findings during this meeting. After reviewing the materials provided, Trustee Mayer made a motion to reimburse the expense of \$167.50 with future expenses of this nature being reviewed on a case by case basis; and reserving the right to revisit the subject. Trustee Fitzgerald seconded. Motion carried.

Item 7 – Pension Conference Attendance – Staff. Staff forwarded upcoming pension conference information to the Board members prior to this meeting. Staff requests that if anyone on the Board has interest in attending, that staff be advised so that it can be put on September's meeting agenda. Board Secretary Linda Guffey is currently requesting approval to attend the Public Pension Financial Forum at the end of October. The conference is related to the administrative pension reporting issues such as actuarial reports and data, GASB and CAFT reporting, tax reporting and similar issues. Trustee Fitzgerald made a motion to approve Ms. Guffey's request. Trustee Metzger seconded. Motion carried.

Item 8 – Open Forum. For awareness, staff advised the Board of the three disability applications that have been filed for Jesse Hernandez, Bryan Michelsen, and John Hitchcock.

- **Next POR Board Meeting** – September 17, 2018 – 2:00 p.m.
Oran Pape State Office Building, 1st Floor Public Conference Room

Adjournment. Trustee Conrad made a motion to adjourn the meeting. Trustee Metzger seconded. The meeting was adjourned at 2:12 p.m.

Respectfully,



Linda Guffey, POR Secretary



Christal Hills, Recording Secretary