

BOARD OF TRUSTEES  
PEACE OFFICERS' RETIREMENT, ACCIDENT AND DISABILITY SYSTEM  
PUBLIC SAFETY BUILDING, DES MOINES, IOWA 50319-0050  
Minutes of Meeting Held August 21, 2017

The Board of Trustees of the Peace Officers' Retirement, Accident & Disability System convened on August 21, 2017 at 2:00 p.m. Members of the Board present were Chairman Roxann Ryan, Trustee Michael Fitzgerald, Trustee Chris Mayer (via phone), Trustee Robert Conrad (via phone), and Trustee Gail Schwab (via phone). Others in attendance: Brian Guillaume (House Democrats), John Lundquist (via phone) (Attorney General's Office), Mark Stine (ISP), Tracy Bohlen (ISP), Kim Bohlen, Vern Foughty (RSPOA), Acting Director Gerard Meyers, POR Board Secretary Linda Guffey and Recording Secretary Christal Hills (DPS Administrative Services Division).

**Item 1 – Approval of minutes from POR Board meeting held July 17, 2017.** Trustee Fitzgerald made a motion to approve the minutes. Trustee Mayer seconded. Motion carried.

**Item 2 – Application for Service Retirement – David Rosenberg.** Sergeant David Rosenberg with the Iowa State Patrol had submitted an application for service retirement effective September 1, 2017. Staff recommends approval of Sergeant Rosenberg's application for benefits. Trustee Conrad made a motion to accept the application. Trustee Fitzgerald seconded. Motion carried.

**Item 3 –Application for Service Retirement – Jeffery Cullen.** Special Agent Jeffery Cullen with the State Fire Marshal's Office has submitted an application for service retirement effective September 7, 2017. Staff recommends approval of Special Agent Cullen's application for benefits. Trustee Conrad made a motion to approve the application. Trustee Schwab seconded. Motion carried.

**Item 4 – Application for Vested Service Retirement – David Button.** Terminated Vested POR member David Button has submitted an application for Vested Service Retirement effective on October 24, 2017. Staff recommends approval of Mr. Button's application for benefits. Trustee Conrad made a motion to accept the application. Trustee Schwab seconded. Motion carried.

**Item 5 – Application for Survivor's Benefits – Trudy Black.** Retired Sergeant Charles Black passed away on August 1, 2017. He retired from the Iowa State Patrol in 2000 and is survived by his wife Trudy, who has submitted an application for survivor's benefits. Staff recommends approval of Trudy Black's application for survivor's benefits. Trustee Schwab made a motion to accept the application. Trustee Fitzgerald seconded. Motion carried.

**Item 6 – Request for Medical Reimbursement – Dennis McMahon.** Accidental disability retiree Dennis McMahon has requested reimbursement for \$362.14 in medical expenses related to his disabling condition that were not paid by his insurance. The expenses are for items that the Board has previously approved for reimbursement with the exception of one new item, which does appear to be related to the retiree's disabling condition. Staff recommends approval of Mr. McMahon's request as submitted. Trustee Conrad made a motion to reimburse Mr. McMahon \$362.14 for these expenses. Trustee Schwab seconded. Motion carried.

**Item 7 – Treasurer's Office Quarterly Reconciliation – April – June 2017.** The Treasurer's Office has provided the monthly reconciliation statements for the months of April, May, and June 2017 for the POR Board's acceptance. Trustee Mayer made a motion to accept the reconciliations. Trustee Fitzgerald seconded. Motion carried.

**Item 8 – Updated Early Retirement Factors and Form Conversion Factors – Letter from Cavanaugh Macdonald.** When Actuary Pat Beckham presented the 5 Year Experience Study to the Board in June, it was discussed that the changes to the actuarial assumptions would affect the calculations used for early retirement and optional benefits. The actuary submitted a letter that is put before the Board today for their approval with the updated actuarial factors used to calculate early retirement and optional retirement benefits. If the Board approves these factors, the actuary will supply staff with the new formulas to calculate estimates and benefits for early retirements and optional benefits. Staff would also like to ask the Board to consider making the changes effective at a future date that can be easily identifiable such as January 1, for historical and auditing purposes. Trustee Mayer made a motion to accept the updated actuarial factors to be put in place effective January 1, 2018. Trustee Conrad seconded. Motion carried.

**Item 9 – Application for Accidental Disability – Tracy Bohlen.** Trooper Tracy Bohlen with the Iowa State Patrol submitted an application for POR accidental disability benefits and was seen by physicians at the University of Iowa Hospitals and Clinics on July 19, 2017. The recommendation letter from the POR Medical Board is put before the POR Board for review and action. Trustee Fitzgerald asked staff and the other Board members if they felt that all of the Board’s questions had been answered by the POR Medical Board and all replied yes they had. Trustee Conrad made a motion to approve Trooper Tracy Bohlen’s application for accidental disability. Trustee Fitzgerald seconded. Motion carried.

**Item 10 – Open Forum.** Trustee Conrad made a request for conditional approval to attend a conference in San Antonio over October 1 through October 4, 2017. Attorney Lundquist stated that as this was not an official agenda item for the August meeting, there could be discussion but no motion until the September meeting. Approval for Trustee Conrad’s conference attendance will be put on the September agenda. Retired Iowa State Patrol Lieutenant Vern Foughty with the Retired State Police Association advised that he recently became President of the association after Charlie Black’s passing. He noted there is ongoing difficulty in staying in contact with DPS retirees. He stated he is aware that POR staff cannot legally provide retiree contact information, but has a letter/application that he would like to ask be placed in retirement packets for upcoming retirees to advise them how to become a member of the association. Attorney Lundquist advised that he didn’t believe there would be an issue with staff providing information to those retiring. An agreement was made that staff would provide that letter/application with the other retirement application materials, but would not be responsible for collecting the forms or notifying the association of member demographic changes.

- **Next POR Board Meeting** – September 18, 2017 – 2:00 p.m.  
Oran Pape State Office Building, 1<sup>st</sup> Floor Public Conference Room

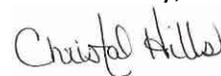
**Adjournment.** Trustee Fitzgerald made a motion to adjourn the meeting. Trustee Conrad seconded. The meeting was adjourned at 2:15 p.m.

Respectfully,



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Linda Guffey, POR Secretary



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Christal Hills, Recording Secretary