

BOARD OF TRUSTEES  
PEACE OFFICERS' RETIREMENT, ACCIDENT AND DISABILITY SYSTEM  
PUBLIC SAFETY BUILDING, DES MOINES, IOWA 50319-0050  
Minutes of Meeting Held November 19, 2018

The Board of Trustees of the Peace Officers' Retirement, Accident & Disability System convened on November 19, 2018 at 2:04 p.m. Members of the Board present were Chairman Roxann Ryan, Trustee Conrad, and Trustee Metzger. Others in attendance: Jina Bresson (Treasurer's Office), Jennifer Acton (LSA), Bridget Godes (Senate Democrats), Director Kevin Winker, ASD Director Jim Wittenwyler, Board Secretary Linda Guffey, and Recording Secretary Jessica Wiley (DPS Administrative Services Division).

**Item 1 – Approval of minutes from POR Board meeting held October 15, 2018.** Trustee Conrad made a motion to approve the minutes. Trustee Metzger seconded. Motion carried.

**Item 2 – Application for Service Retirement – Timothy Van Engen.** Trooper Timothy Van Engen with the Iowa State Patrol has submitted an application for service retirement effective January 5, 2019. Staff recommends approval of the application. Trustee Conrad made a motion to approve the application. Trustee Metzger seconded. Motion carried.

**Item 3 – Application for Service Retirement – David Metz.** Special Agent David Metz with the Division of Narcotics Enforcement has submitted an application for service retirement effective January 5, 2019. Staff recommends approval of the application. Trustee Conrad made a motion to approve the application. Trustee Metzger seconded. Motion carried.

**Item 4 – Application for Service Retirement – Elmer Pearson Jr.** Sergeant Elmer Pearson Jr. with the Iowa State Patrol has submitted an application for service retirement effective January 11, 2019. Staff recommends approval of the application. Trustee Conrad made a motion to approve the application. Trustee Metzger seconded. Motion carried.

**Item 5 – Application for Service Retirement – David Eick.** Lieutenant David Eick with the Iowa State Patrol has submitted an application for service retirement effective January 11, 2019. Staff recommends approval of the application. Trustee Conrad made a motion to approve the application. Trustee Metzger seconded. Motion carried.

**Item 6 – Application for Service Retirement – Amy Driscoll.** Special Agent Amy Driscoll with the Division of Criminal Investigation has submitted an application for service retirement effective January 11, 2019. Staff recommends approval of the application. Trustee Conrad made a motion to approve the application. Trustee Metzger seconded. Motion carried.

**Item 7 – Application for Withdrawal of Contributions – Ashley Goodsell.** Terminated vested POR member Ashley Goodsell has submitted an application to withdraw her contributions and interest from POR. She was employed in a POR covered position from 2008 until 2018. Staff recommends approval of the application. Trustee Conrad made a motion to approve the application. Trustee Metzger seconded. Motion carried.

**Item 8 – Treasurer's Office Quarterly Reconciliation – July-September 2018.** Staff presented the reconciliation paperwork to the Board. Trustee Conrad made motion to accept the reconciliation. Trustee Metzger seconded. Motion carried.

**Item 9 – Open Forum.** Staff advised that they attended the Public Pension Financial Forum at the end of October. During one of the presentations, the IRS said that the way POR currently completes 1099's is old-

fashioned and will not be allowed for much longer. The IRS said that this is the early warning but did not give a timeframe for enforcement. Staff will need to research a resolution and possibly contract with a tax attorney or CPA. Staff advised that not having a payroll system that would track this information makes this more difficult.

- **Next POR Board Meeting** – December 17, 2018 – 2:00 p.m.  
Oran Pape State Office Building, 1<sup>st</sup> Floor Public Conference Room

**Adjournment.** Trustee Conrad made a motion to adjourn the meeting. Trustee Metzger seconded. Motion carried. The meeting was adjourned at 2:13 p.m.

Respectfully,



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Linda Guffey, POR Secretary



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Jessica Wiley, Recording Secretary