

BOARD OF TRUSTEES
PEACE OFFICERS' RETIREMENT, ACCIDENT AND DISABILITY SYSTEM
PUBLIC SAFETY BUILDING, DES MOINES, IOWA 50319-0050
Minutes of Meeting Held December 19, 2017

The Board of Trustees of the Peace Officers' Retirement, Accident & Disability System convened on December 19, 2017 at 2:02 p.m. Members of the Board present were Chairman Roxann Ryan, Trustee Fitzgerald, Trustee Conrad, Trustee Gail Schwab, and Trustee Chris Mayer, (via telephone). Others in attendance: Vern Foughty (RSPOA), Jina Bresson (Treasurer's Office), Todd Misel (ISP), John Lundquist (AG), POR Board Secretary Linda Guffey and Recording Secretary Christal Hills (DPS Administrative Services Division).

Item 1 – Approval of minutes from POR Board meeting held November 20, 2017. Trustee Conrad made a motion to approve the minutes. Trustee Schwab seconded. Motion carried.

Item 2 – Application for Service Retirement – Todd Misel. Major Todd Misel with the Iowa State Patrol has submitted an application for service retirement effective December 29, 2017. Staff recommends approval of Major Misel's application for service retirement. Trustee Fitzgerald made a motion to accept the application. Trustee Schwab seconded. Motion carried.

Item 2 – Application for Service Retirement – Mark Bowlin. Trooper Mark Bowlin with the Iowa State Patrol has submitted an application for service retirement effective January 6, 2018. Staff recommends approval of Trooper Bowlin's application. Trustee Conrad made a motion to accept the application. Trustee Schwab seconded. Motion carried.

Item 4 – Request for Medical Expense Reimbursement – Billy Zenor. Accidental disability retiree Billy Zenor has requested reimbursement for medical expenses related to his disabling condition that are not covered by his health insurance. Staff recommends denying \$800.40 for expenses not commonly prescribed for his condition, and approval of \$213.65 for expenses that appear directly related to his disability. Trustee Schwab made a motion to approve payment of \$213.65. Trustee Conrad seconded. Motion carried.

Item 5 – Application for Survivor's Benefits – Nancy Hooper. Retired Trooper Charles Hooper passed away on December 15th, 2017. He was survived by his wife Nancy, to whom an application for survivor's benefits has been sent. Staff recommends approval of Nancy Hooper's application for survivor's benefits contingent on receipt of the required forms and documentation. Trustee Conrad made a motion to accept the completed application. Trustee Schwab seconded. Motion carried.

Item 6 – POR Audit Reports and Schedule of Employer Pension Amounts – FY'17. A copy of the final audit report and required schedule of employer pension amounts were included in the trustees' packets. Staff advised that there were no issues found by the auditor's office this year.

Item 7 – Quarterly Performance Report – 9/30/17 – Jina Bresson, Treasurer's Office. The market value of the PORS Fund on September 30, 2017 was \$492,679,284 which was an increase of \$24,785,284 from the Fund market value on June 30, 2017. For a year over year comparison, the fund has experienced an increase of \$71,065,371 since September 30, 2016. Westfield Capital had a quarterly return of 6.01% before fees. Vanguard had a return of 4.50%. Loomis Sayles had a return of 1.52%. Lord Abbett had a return of .96%. Fisher produced a return of 3.49% before fees. Baillie Gifford had a quarterly return of 13.23%. The quarterly return for the Principal Core Real Estate Fund was 2.08% and the Principal Enhanced Real Estate Fund produced a 1.89% return.

Item 8 – Consideration of New Large Capitalization Equities Manager – Jina Bresson, Treasurer’s Office. Ms. Bresson advised that an RFP had been sent out in August of 2017 for a Large Capitalization Equities Manager. There were 25 applicants, 24 of which were qualified. Three finalists were chosen for interviews and NEPC then assisted with the interviews. The interview committee and Treasurer’s Office’s recommendation was for Jennison Associates, noting that they have a good track record with a management team has been together for a long time. Trustee Mayer made a motion to approve hiring of a new Large Cap Manager as recommended by the interview committee and TOS staff. Trustee Conrad seconded. Motion carried.

Item 9 – Pension Subcommittee Meeting Update. Chairman Ryan made a presentation to the Pension Subcommittee on December 18, 2017. Chairman Ryan and staff provided the Board with a summary of the meeting.

Item 10 – Open Forum. Vern Foughty with RSPOA asked if forms or packets could be provided for him to give to widows in the case of a retiree’s death. He was advised this wasn’t feasible due to the forms changing, staff would not be aware of who had received the packets, and individual personal information regarding benefit amounts is provided to beneficiaries at the time of a retiree death. Staff asked the Trustees about the possibility of moving the January meeting date to Thursday, January 18th, as it must be moved due to the Martin Luther King holiday anyway and this date would best accommodate an agenda item that staff anticipates having documentation for later in the month. All Trustees were available the 18th except for Trustee Mayer, who is unavailable that entire week, so the 18th was approved for the January meeting date.

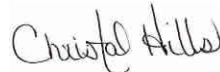
- **Next POR Board Meeting** – January 18, 2018 – 2:00 p.m.
Oran Pape State Office Building, 1st Floor Public Conference Room

Adjournment. Trustee Conrad made a motion to adjourn the meeting. Trustee Fitzgerald seconded. The meeting was adjourned at 2:30 p.m.

Respectfully,



Linda Guffey, POR Secretary



Christal Hills, Recording Secretary