



Iowa Department of Public Safety—Annual Report FY 2010

Commissioner's Office



The Iowa Department of Public Safety (DPS) has a history of dedication and service to the citizens of Iowa and those who visit our state. Since it was first established in 1939, DPS has been the chief law enforcement agency in the State of Iowa. DPS is headquartered in Des Moines, Iowa, in the DPS Building located at 215 East 7th Street on the Capitol Complex, along with a statewide presence.

DPS is currently divided into five (5) divisions:

- Administrative Services Division
- Division of Criminal Investigation
- Iowa State Patrol Division
- Division of Narcotics Enforcement
- State Fire Marshal Division

The Commissioner's Office is comprised of five (5) bureaus that provide assistance and support to the divisions and other law enforcement and fire service agencies. They are:

- Governor's Traffic Safety Bureau
- Intelligence Fusion Center
- Professional Standards Bureau
- Public Information Bureau
- Training & Recruitment Bureau

COMMISSIONER OF PUBLIC SAFETY



Eugene T. Meyer was appointed Commissioner of the Iowa Department of Public Safety by Governor Chester J. Culver on January 12, 2007. Gene is the 20th person to serve as Commissioner of Public Safety since its inception in 1939. The Department employs 1,000 persons with a \$122 million operating budget. Gene also serves as the Chair of the Board of Trustees for the \$270 million Peace Officer Retirement System.

Eugene T. Meyer, a Jesup, Iowa native, began his career as a Communications Operator for the Iowa Department of Public Safety in 1969 while attending college. He became a special agent with the Department's Division of Criminal Investigation in 1973 and retired from the DCI while serving as its director in 2006.

Gene served his community for 19 years, nine (9) years as a member of the West Des Moines Community School Board of Education and ten (10) years as Mayor of West Des Moines during which West Des Moines total valuation increased from \$2 to \$5 billion. Gene served on many commissions and boards such as the Greater Des Moines Partnership, Metro Advisory Council, Greater Des Moines Convention and Visitors Bureau, West Des Moines Chamber of Commerce and Development Corporation. He also served as a member of the West Bank Corporation Board of directors. He currently serves on the Drake University College of Business and Public Administration National Advisory Council, and is a member of the Board of Trustees for the Des Moines Symphony.

Gene earned his under-graduate degree in criminal justice and his master's degree in public administration. He is a 1980 graduate of the Federal Bureau of Investigation (FBI) National Academy.

Executive Officer Steve E. Bogle



Steve E. Bogle was selected by Commissioner Eugene T. Meyer to serve as the Executive Officer to the Commissioner in July 2008.

Steve started his law enforcement career with the Des Moines Police Department in 1975 and joined the Department of Public Safety's Division of Criminal Investigation (DCI) as a Special Agent in 1988. Steve worked general criminal investigations and intelligence assignments with DCI until promoted to Special Agent In Charge in 1994. Steve's past supervisory assignments with the Department of Public Safety (DPS) and DCI include the DPS Intelligence bureau, DPS Plans and Research Bureau, the Commissioner's Executive Assistant, DCI Training Coordinator and Fleet Manager, Sex Offender Registry Unit, and DPS Homeland Security Coordinator. In September 2003, Steve was appointed the Assistant Director in Charge of Field Operations for DCI, and in September 2006, Steve was appointed Director of the DCI.

As the Executive Officer, Steve provides administrative services to the Commissioner's Office—Annual Report FY 2010

Commissioner of Public Safety, as well as collaborates with the Division Directors in day to day operations of the Department. Steve oversees the functions of the bureaus assigned to the Commissioner's Office.

Steve is a 1986 graduate of Grand View College with a BA in Pre-Law, and a 2002 graduate of the United States Army War College earning a Master of Strategic Studies degree. Steve is also a 2006 graduate of the FBI National Academy and received a University of Virginia Graduate Certificate of Achievement for Criminal Justice in 2006. Steve has served on several criminal justice committees to include the National Law Enforcement and Corrections Technology Center Northeast Regional Advisory Council, the Internet Crimes Against Children (ICAC) Working Group, the Iowa ICAC Task Force, and currently serves on the United States Attorney's Law Enforcement Coordinating Council Training Committee for Iowa. Steve was selected for the 2007 Leadership for Iowa Award by the Iowa Association of Business and Industry's Leadership Iowa Program, and he currently serves on the Leadership Iowa Board of Governors.

Steve is a member of the Iowa National Guard and has served for over 35 years and currently holds the rank of Brigadier General and is assigned as the Assistant Adjutant General-Army.

Legislative Liaison



Ross Loder began his career with the Department of Public Safety in April 2005. Prior to joining the Iowa Department of Public Safety, Ross served as Deputy Director of the Tennessee Municipal League, where he had worked since 1999. Throughout his tenure at the Tennessee Municipal League, Ross was involved in numerous legislative initiatives related to law enforcement, fire protection, codes enforcement, and emergency communications.

Prior to joining the Tennessee Municipal League, Ross served for three years as Senior Research Associate with the Tennessee Advisory Commission on Intergovernmental Relations, an independent research agency that advises the state legislature and others on a broad array of complex policy problems involving state, county, city and special purpose governments.

Ross received his Master's of Public Policy degree from Vanderbilt University and his

Bachelor of Arts degree from the University of Missouri, where he majored in Political Science and Sociology.

Planning and Research Administrator



Michael Coveyou began his career with the Department of Public Safety in January 1979, when he was appointed as a Program Planner in the Research and Development Bureau. Prior to that time, he had worked as an Operations and Program Analyst for the City of Des Moines and had been an Instructor of Statistics and Political Science at Iowa State University. Mike holds a Bachelor of Arts degree from the University of Michigan and a Master of Arts degree from the University of Rochester. Both degrees are in Political Science.

In his role as Planning and Research Administrator, Mike is responsible for leading agency-wide planning initiatives, including development and publication of the department's strategic, performance, and workforce plans, as well as the department's annual performance report. Mike has also been responsible for all administrative rulemaking by the Department since 1987, serves as the Department's Regulatory Assistance Coordinator, providing advice and guidance to individuals, businesses and political subdivisions to identify regulatory requirements and assist with compliance, and leads a state government-wide initiative to develop sustainable design construction standards for state government.

Websites:

- <http://www.dps.state.ia.us/planning/index.shtml>
- <http://www.dps.state.ia.us/admrule/index.shtml>
- <http://www.dps.state.ia.us/regassist/index.shtml>

CALEA Accreditation Manager



Jim Wachuta began his career with the Iowa Department of Public Safety in November 2005, when he assumed the newly created position of CALEA Accreditation Manager.

In 2005, under the Iowa Excellence program, the Department received approval and made a commitment to seek CALEA accreditation, recognized internationally as the standard for

excellence in law enforcement. CALEA is an acronym for Commission on Accreditation for Law Enforcement Agencies, Inc. As the CALEA Accreditation Manager, Jim has the responsibility of successfully guiding the Department through the accreditation process. An accreditation award is anticipated in the winter of 2011.

Management of the CALEA accreditation project involves directing the development or revision of policies and procedures that: 1) provide clear administrative and operational direction to members of the Department, and 2) meet international professional law enforcement standards established by CALEA. The process includes establishing or participating in focused project work groups, and soliciting input from internal as well as external stakeholders. In furtherance of this effort, in fiscal year 2010, projects were undertaken to improve the Department's property/evidence program, case management and field reporting procedures, weapons and citation accountability, ethics training, shift briefings and background investigations. As a result, the following documents were created, revised or published and made available to all DPS personnel:

- Policies and Procedures—103
- Forms—211
- Instructional Material—2
- Lab Procedures—100
- Manuals—6
- Plans—2
- Reference Material—15
- Training Bulletins—10
- Other—17
- Total documents created, revised or published—466

These documents are disseminated and continuously made available to all DPS personnel for reference through an electronic document management system. This system greatly reduces expense, work hours and natural resources associated with the publication and dissemination of hardcopy material.

Governor's Traffic Safety Bureau

Larry Sauer is the team leader of the Governor's Traffic Safety Bureau. The GTSB team consists of many talented individuals who are dedicated to reducing death and serious injury on Iowa's roadways.



The GTSB is responsible for administering federally funded highway safety programs in Iowa. The Bureau's primary goal is the reduction of death and serious injury on the state's roadways. The National Highway Traffic Safety Administration, a branch of the United States Department of Transportation, administers grant funds, which the GTSB applies for. Local, county, state agencies and private entities, in turn, apply to GTSB for these grant dollars to fund traffic safety projects throughout the state.

Nine priority funding areas have been established: alcohol/impaired driving, occupant protection, speed, police traffic services, roadway safety, motorcycle safety, pedestrian/bicycle safety, emergency medical services and traffic records. Currently, the Bureau funds programs in eight of these nine areas. While all 50 states receive basic highway safety funds, all other funding sources are available on a competitive basis. For example, Iowa qualifies for occupant protection monies because our statewide seat belt use rate has once again exceeded the 85% requirement for the past three years. Iowa also qualifies for Impaired Driving Incentive funds because our alcohol-related traffic fatality rate is one of the lowest in the United States.

In total, the GTSB administers nearly \$7 million in traffic safety dollars. It partners with: 201 local, 83 county and one state law enforcement agencies across the State. It also has traffic safety contracts with 15 private organizations. The Bureau provides judicial and local prosecution training through the State Court Administrator's Office and the Iowa Attorney General's Office, Prosecuting Attorney Training Coordinator and traffic safety training for law enforcement through the Iowa Law Enforcement Academy. Significant child passenger safety activities are conducted with the Iowa Department of Public Health, Bureau of Emergency Medical Services and traffic records and roadway safety activities with the Iowa Department of Transportation's Motor Vehicle Division and the Office of Traffic and Safety.

During 2009, the GTSB and its law enforcement partners stepped up activities aimed at impaired driving and non-use of safety belts. Impaired driving and non-use of safety belts remains a significant concern for the Department of Public Safety. Impaired driving alone, accounted for 223 traffic fatalities in 2009. Motorcycle rider deaths once again continue to plague Iowa with 49 riders and passengers killed in 2009 and an average of 52.4 per year from 2005 through 2009.



To address impaired driving and non-use of safety belts, more than 100 law enforcement agencies statewide, receiving highway safety funding, are now required to conduct at least one nighttime safety belt enforcement event each year. Nighttime safety belt use among fatally injured crash victims is 39% in Iowa. This is far below the 61% of use by daytime fatality victims. The initiation of the nighttime safety belt efforts in mid 2008 helped Iowa achieve its 3rd lowest number of total traffic fatalities since World War II with 412 deaths in 2008.

In June 2009, the Iowa State Patrol utilized GTSB funded overtime assistance to launch a successful “Safe Saturdays” initiative. Crash data once again revealed that, Saturdays in June are often the deadliest day of the week. By putting every available sworn officer, including all Patrol supervisors, on the road each Saturday in June, the Patrol held the generally high average of 41.2 from the proceeding 5 years (2004-2008) to 37 in June, 2009. Thanks to the efforts of all law enforcement agencies in Iowa, Iowa’s June-August fatality total of 94 was the lowest for these 3-months since 1945.

Both safety belt and impaired driving efforts benefit from a strong public education and information effort. That effort bolsters the consistent statewide enforcement which is a by-product of the extensive partnerships and cooperation exhibited by the greater Iowa law enforcement community. As we look to 2010, the focus on unbelted motorists and impaired driving at night will continue. Iowa will also continue to benefit from the strong support by the GTSB, ISP and Iowa DOT for a state highway safety data system characterized by many national experts as the ***Best in the Nation***. Data-driven highway safety decision-making will continue to be an essential element as law enforcement agencies across the state strive to deploy limited resources in the areas where the most lives can be saved and serious injuries reduced. By having 83% electronic crash reporting, 55% electronic citations and a comprehensive state-of-the-art Geographic Information System (GIS) based location system, Iowa is well positioned to aid in spearheading the national effort to enhance performance-based highway safety programs and activities.

Intelligence Fusion Center



The Intelligence Fusion Center is overseen by Russell M. Porter, Director. Russ became a police officer in 1978, joining the Department’s Division of Criminal Investigation in 1982. In 1984, he was assigned to Intelligence, participated in the first Iowa Law Enforcement Intelligence Network (LEIN) school, and later became

the State LEIN Coordinator. Russ was awarded the Master of Public Administration degree from Drake University (1993), completed all coursework and examinations toward the Ph.D., and is a graduate of the 195th Session of the FBI National Academy. Director Porter serves in leadership positions and participates in many national and international law enforcement intelligence initiatives and programs, including the national Criminal Intelligence Coordinating Council, which oversees implementation of the National Criminal Intelligence Sharing Plan; the Global Advisory Committee and Intelligence Working Group; the Interagency Threat Assessment and Coordination Group Advisory Council; the National Fusion Center Coordination Group; the Homeland Security and Law Enforcement Partner's Group for the Director of National Intelligence; the Association of Law Enforcement Intelligence Units; the International Association of Law Enforcement Intelligence Analysts; and the Safeguard Iowa Partnership.

The Intelligence Fusion Center provides services to the local, state, and federal law enforcement, public safety, homeland security, and criminal intelligence communities at all levels. These services, in turn, help agencies keep the public safe. Services provided by the Intelligence Fusion Center include information and analytical services; the collection, networking, and information sharing capabilities of LEIN; and homeland security planning and preparedness. The type of service provided varies with the nature of the request. Requests may be as straightforward as positively identifying particular individuals when only incomplete information is initially available, or it might be as complicated as taking thousands of information items and organizing them in such a way that patterns can be detected. In essence, the personnel of the Intelligence Fusion Center collect, manage, and analyze information to enhance public safety and homeland security. In addition to furthering an ongoing investigation, intelligence can also be used strategically by executives to make decisions (e.g., plan the allocation of resources).

The Intelligence Fusion Center serves as the state's primary designated fusion center, in accordance with the *National Strategy for Information Sharing*. In addition to the Criminal Intelligence Analysts and Intelligence Special Agents and their supervisors, the Intelligence Fusion Center includes the State LEIN Coordinator; the DPS Homeland Security Coordinator; DPS personnel who are assigned to the Joint Terrorism Task Forces; and personnel from the Field Intelligence Group of the Federal Bureau of Investigation. All four DPS enforcement Divisions continue to be represented in the Center. At the core of the Intelligence Fusion Center Mission is information sharing. On average staff in the Intelligence Fusion Center process nearly 1,200



information requests per month.

The Center's work is performed in cooperation with many partners to include Iowa LEIN program and its members, sheriffs and police departments, federal law enforcement, homeland security, intelligence, and private sector entities. These partnerships have resulted in an increase in the number of personnel trained, the amount of information shared, and the prevention of crimes before they occur.

Website: <http://www.dps.state.ia.us/intell/index.shtml>

Training and Recruitment Bureau



The Training and Recruitment Bureau (TRB) is overseen by Lieutenant Jeff Ritzman, Bureau Chief. Jeff is a graduate of the University of Iowa with a B.A. in Political Science and Drake University with a Master of Public Administration. Jeff began his career with the Iowa Department of Public Safety in 1981 as a Patrol Officer with the Capitol Security Division. In 1982, Jeff was promoted to Trooper with the Iowa State Patrol Division. In 1997, Jeff was promoted to Sergeant and assigned as an Assistant District Commander at Iowa State Patrol District 13 in Mount Pleasant. In 2003, Jeff was reassigned to the Professional Standards Bureau where he served as an Assistant Bureau Chief. In November 2005, Jeff was promoted to Lieutenant and became the Bureau Chief of the Professional Standards Bureau in December 2006. In April 2010, Jeff became the Bureau Chief for the Training and Recruitment Bureau.

Mission

The Training and Recruitment Bureau's (TRB) mission is twofold. First, the TRB provides quality training for both new peace officer candidates and incumbent officers. Secondly, the TRB works hard to recruit qualified and diverse candidates to fill the ranks of the sworn positions within the Department. Additionally, the members of the Bureau provide support as needed to all Division & Bureaus at the direction of the Commissioner's office.

Composition

The TRB is comprised of two non-sworn personnel and three sworn peace officers. The civilian positions include the Peace Officer Applicant Coordinator/Recruitment Officer, Cecilia Benetti, and a Secretary 2, Douglas Liebert. The sworn officers who

staff the bureau are Special Agent Shelby McCreedy and Sergeant Brian Thompson, both Training Coordinators, and Lieutenant Jeff Ritzman, Bureau Chief. The sworn personnel within the Bureau also serve as members and leaders of the Cadre Staff at the Basic Academy, as well as providing oversight and coordination of departmental in-service training for incumbent officers. Additional responsibilities include coordination of annual physical fitness testing, survival training, supervisor training for management, leadership seminars, development and maintenance of current departmental policies, and administration of all background investigations for peace officers, as well as assisting the Commissioner's office with special projects as directed.

How TRB Accomplishes its Mission

Each year, the TRB provides training for over 1,000 DPS personnel, including mandated training for more than 600 peace officers. Additionally, more than 300 civilian employees are also offered training although with less frequency. In fiscal year 2010, the Training and Recruitment Bureau facilitated multiple training projects including:

- Conducted and administered the Promotional Process for all eligible sworn officers. A total of 208 Sworn Officers took part in the process.
- Facilitated a training seminar designed for first line supervisors.
- Completed Executive Order #4, Diversity Training for 502 DPS employees.
- Conducted the Background Investigation Training.
- Hosted Instructor Development courses for departmental instructors.
- Conducted the CPR – AED Recertification Program for both sworn officers and civilians.
- Completion of a three year project in partnership with the Iowa State Patrol to qualify and train each of their peace officer members as a Smith and Wesson MP15 Rifle operator.

Additionally, the Department of Public Safety uses a computer/laser based weapons system called MILO. The MILO is used to augment the training of officers in use of force decisions and options. Officers in the Department of Public Safety are required to attend two MILO training sessions per year. TRB designs and films several of its own scenarios to make the training sessions more relevant to DPS officers.

Further, the Training and Recruitment Bureau is responsible for completing an annual Use of Force Report. TRB collaborates with the DPS Professional Standards Bureau, which gathers use of force statistics throughout the year.

Recruitment and Hiring

Another major function of the Training & Recruitment Bureau is recruitment and hiring of peace officers for the Department of Public Safety. During fiscal year 2010, the Bureau's Peace Officer Applicant Coordinator provided oversight for the beginnings of a time-condensed application and testing process. The DPS hopes to hire approximately twenty (20) applicants for a planned academy during fiscal year 2011.

Statistics from the fiscal year 2010 testing process include:

- 526=Applicants registered with TRB for testing
- 186=Applicants who reported for testing
- 180=Applicants eligible for the physical assessment
- 136=Applicants invited to the written exam (includes those with a passing score on file within last 12 months)
- 112=Applicants eligible for an oral board interview
- 91=Applicants eligible for a polygraph examination
- 72=Applicants scheduled for a medical & psychological exam

Basic Academy Recruit Training

The DPS Basic Academy is a regionally approved academy with a curriculum that provides more than 800 hours of instruction for recruit state peace officers over a twenty week period. The goal of the Basic Academy is to produce competent, professional peace officers who are focused on public service as a career objective. DPS did not hold an academy in fiscal year 2010 due to budgetary constraints.

Professional Standards Bureau

The Professional Standards Bureau (PSB) is overseen by Special Agent Supervisor Steve DeJoode, Bureau Chief. Steve is a graduate of Simpson College with a BA in Criminal Justice and he is currently attending Drake University pursuing a Master of Public Administration degree. Steve began his career with the Iowa Department of Public Safety in 1993 as a Trooper with the Iowa State Patrol Division. In 1999, Steve was promoted to Special Agent with the Division of Narcotics Enforcement. In 2007, Steve was promoted to Special Agent Supervisor and assigned to the Professional Standards Bureau as the Assistant Bureau Chief. In April 2010, Steve assumed the duties and responsibilities as the Bureau Chief of PSB.

PSB is the internal investigative unit for DPS. When a complaint is filed against one of the Department's employees, PSB has the responsibility to oversee an internal investigation to ensure that a thorough investigation is completed. The results of the investigation are then forwarded to the respective division representatives and the Commissioner's office for case disposition. PSB also conducts staff inspections of the Department's offices and reports its findings for recommendations to the Commissioner. The Staff Inspections component of the PSB also includes the Property and Evidence Control Manager for the Department of Public Safety.

The Department of Public Safety takes pride in the integrity and professionalism of its employees. All allegations of employee misconduct are taken seriously. PSB is responsible for conducting thorough staff inspections and investigations of all allegations of employee misconduct. Members of PSB handle complaints by conducting fair, complete and impartial investigations of employee misconduct. In fiscal year 2010, there were 96 complaints filed with PSB, of those complaints 31 were sustained. Additionally, PSB handled 445 other requests for service. Those requests included tracking progress on employee grievances and lawsuits and civil rights claims filed against the Department of Public Safety. These requests for service also included staff inspections, evidence room inspections and accreditation compliance inspections. The PSB, for statistical analysis, also tracked all uses of force and vehicle pursuits conducted by members of the Department of Public Safety.

Public Information Bureau



The Public Information Bureau is directed by Courtney Greene, Bureau Chief. Courtney Greene was appointed by Commissioner Eugene T. Meyer on September 8, 2008 to oversee the Public Information Bureau.

The Public Information Bureau is staffed with a Bureau Chief, an Information Specialist 3 and an Information Specialist 2.

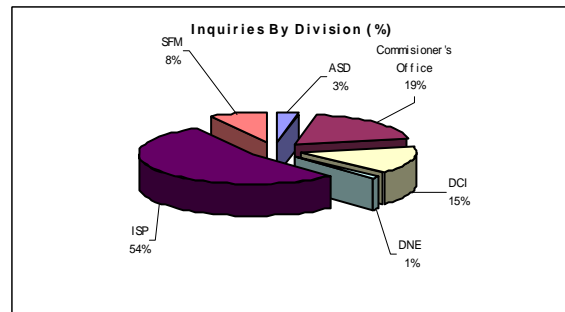
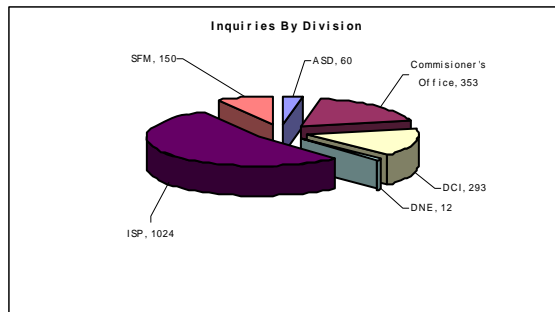
In addition to coordinating responses to an average of 158 monthly requests for information the Public Information Bureau is responsible for:

- Overseeing departmental media relations and public information, insuring all responses are in accordance with Iowa's Open Records Law
- Coordination of Press Conferences, Releases & Advisories relating to Department Activities

- Electronic Media, including the Department’s World Wide Website, Extranet site and Intranet site
- Departmental Newsletter (“Communicator”)
- Development and maintenance of effective communications resources within the Department
- Employee recognition including longevity certificates, retirement letters, and miscellaneous certificates
- Departmental promotions and special project coordination
- Awards Program coordination, including the Governor’s Golden Dome Awards and the Sullivan Brothers Award of Valor
- Departmental Annual Report Preparation
- Departmental Announcements (new directors, special agents, etc.)
- Departmental Display creations, printing, mounting, laminating and framing (State Fair, Press Conferences, Campaign Initiatives, etc.)
- Departmental PSA’s, videotaping, DVD creation
- DPS E-mail Notification System

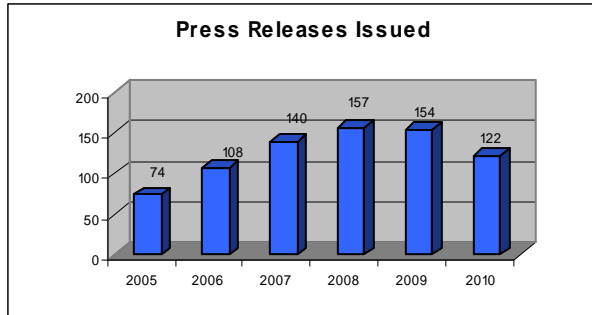
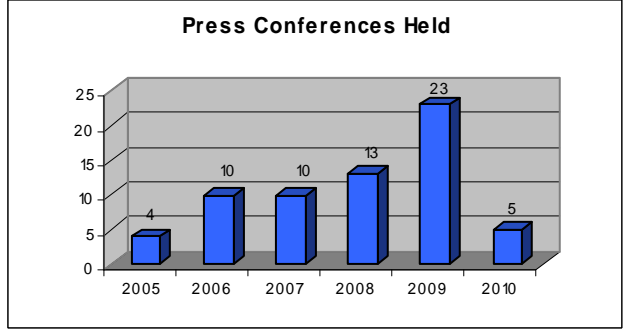
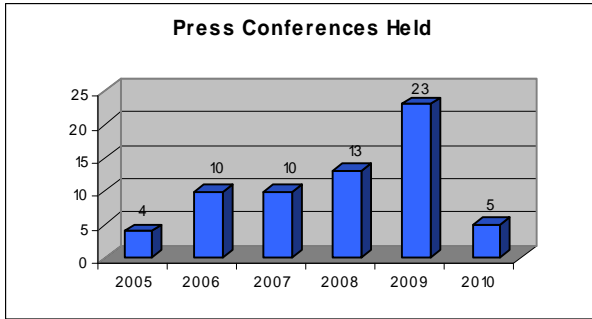
REQUESTS FOR INFORMATION

The Public Information Bureau processed 1,892 requests for information from July 1, 2009 through June 30, 2010. See graphs below for divisional breakdown of requests processed.



PRESS RELEASES/ADVISORIES/CONFERENCES

One-hundred-twenty-two (122) press releases were issued, 11 press advisories were issued, and five (5) press conferences were held during fiscal year 2010. The graphs on page 17 are a comparison of press releases issued, press advisories issued and press conferences held by the Public Information Bureau for fiscal years 2005 through 2010.



DPS E-MAIL NOTIFICATION SYSTEM

This system was implemented during fiscal year 2007 with the assistance of DAS/ITE. The Public Information Bureau is responsible for maintaining and monitoring the e-mail notification system to ensure messages are received by those who joined the system.

As of June 30, 2010, 4,248 individuals have enrolled in the DPS E-mail Notification System, which is an increase of 15% from fiscal year 2009. Six-thousand-three-hundred and eighty-two (6,382) e-mail notifications were issued during fiscal year 2010, reaching 783,991 individuals. The DPS E-mail Notification System allows members of the general public and the media to sign up to receive email notifications (<https://dpsemailnotify.iowa.gov>) in their inbox regarding the Iowa Department of Public Safety.

SULLIVAN BROTHERS' AWARD OF VALOR

This program is a Governor's Award, designed to recognize peace officers and firefighters who perform acts above beyond the call of duty. The program is coordinated and overseen by the Public Information Bureau. During fiscal year 2010, two (2) nominations for the Sullivan Brothers' Award of Valor were received and 12 individuals were recipients of the Sullivan Brothers' Award of Valor presented at the annual ceremony held in November 2009. For more information

regarding the Sullivan Brothers' Award of Valor visit <http://www.dps.state.ia.us/commi/pib/Awards/valor.shtml>

RECOGNITION CERTIFICATES/PLAQUES/LETTERS

The Public Information Bureau is responsible for departmental employee recognition, including but not limited to: longevity, retirement, appreciation, Commissioner's commendation, promotional, academy graduation, employee of the month, Kaizen, and Oaths of Office. During fiscal year 2010, 408 certificates were issued, 8 oaths of office were signed, 43 plaques were presented and 95 retirement letters were issued.

RESPONSE TIME

The Department of Public Safety prides itself on being responsive to the needs of its customers, in fiscal year 2010, 94.7% of the requests received by the Public Information Bureau were processed and completed within 24 hours of receiving the request. See graphs below for breakdown.

