



MEMORANDUM

TO: Design Professionals and Other Interested Parties

FROM: W. Stuart Crine, State Building Code Commissioner

DATE: February 23, 2007

RE: Revised Interpretation of Administrative Rule 661-300.4(1)a., b., & c.

On February 2, 2007, I issued an interpretation memorandum on the above referenced Administrative Rule. The February 2nd memorandum stated in part, the following (italicized text):

On January 1, 2007, the last sentence in Iowa Administrative Rule 661-300.4(1) paragraphs a, b and c was revised to read as follows:

“Subsequently, a written response by the design professional indicating corrective measures taken to address the commissioner’s plan review comments shall be submitted to and approved by the commissioner prior to the issuance of construction documents for bidding.”

Effective immediately, for projects that will have reached completion of the design development phase no later than April 30, 2007, the Commissioner may allow the issuance of completed Construction Documents for bidding prior to the State Building Code Bureau’s (SBCB) final review and approval of the completed Construction Documents, provided that a preliminary meeting, as provided in subrule 300.4(3), has been held and, in the judgment of the Commissioner major code compliance issues have been resolved. Approval by the Commissioner for the issuance of completed Construction Documents for bidding does not imply approval of the Construction Documents for construction. Construction may not commence until final review and approval of the completed Construction Documents by the SBCB has been received by the design professional.

At its meeting on February 13, 2007, the Building Code Advisory Council chose to leave this procedure in effect rather than have it end on May 1, 2007 as was proposed above. Therefore, this memorandum is to inform you that you may continue to use a preliminary meeting in order to gain approval for bidding for the foreseeable future.

In order to accommodate small projects, the Bureau has adopted the following policy in regards to preliminary meetings:

Preliminary meetings, on projects under 2000 square feet, regardless of whether it involves construction of a new building, addition to an existing building or renovation of a building, may be conducted by telephone at the request of the design professional, if the preliminary plans are provided to the plan reviewer in a Autodesk dwf or Adobe pdf (fully dimensioned) format. All other preliminary meetings are to be conducted in person at our Des Moines office.

If you wish to set up a preliminary meeting or if you have questions on this memorandum, please contact our office at 515-281-5821.