



**STATE OF IOWA  
DEPARTMENT OF PUBLIC SAFETY**

**STATE FIRE MARSHAL DIVISION**

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Des Moines, IA 50319  
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June 3, 2008

**MANUFACTURED HOUSING RETAILERS AND INSTALLERS**

Since January 1, 2002, the State of Iowa has had in place a requirement that there shall be at least one person certified as a manufactured home installer present at the installation of any manufactured home within the State of Iowa. The installation of a manufactured home shall be under the direct supervision of a certified manufactured home installer who shall be present at all times at the installation site while any installation work is proceeding.

As of July 1, 2008 the application requirements to be certified as a manufactured home installer will change. The change was put into place to bring the state into compliance with the Federal Department of Housing and Urban Development requirements that in addition to demonstrating work experience, all manufactured home installers must meet approved training and testing requirements prior to being certified as manufactured home installers.

There are primarily two major changes from the previous application. First being that certification as a retailer is no longer being offered. The new requirements require the training and testing of individuals, not companies. Second, is the requirement to provide evidence of training, completion of an approved test, and submittal of an affidavit of work experience.

Also, to match the federal requirements, the certification will change from being issued for a one year period to being issued for a three year period. The cost of the three year certification will be three hundred dollars \$ 300.00, payable at the time of application. If the application is received after July 1, the fee will cover the balance of the fiscal year in which it is received and the two year period after that.

Please note that since October 1, 2001, every manufactured home installed in the State of Iowa has been required to have an Iowa Manufactured Home Installation seal affixed to the home. The fee for an installation seal will continue to be \$25.00.

If you have any questions, feel free to email [bcinfo@dps.state.ia.us](mailto:bcinfo@dps.state.ia.us) or call 515-725-6145.