

Iowa State Fire Marshal's Office
Iowa Fire Extinguishing and Alarm System Certification Advisory Board
Meeting Minutes –April 27, 2016

Members Present:

Craig Fraser
David Gutfreund
Linda Schemmel
Sue Chadima-by phone
Ron Hoover-by phone
Jeff Elliott

Members Present:

Ellen Hagen
Jason Davis
David Kuhn
Doug Richard

Members Not Present:

Michelle Mullin

State Fire Marshal Staff Present:

Barb Edmondson, Attorney
Jeannie Guttenfelder, Secretary 2

The Iowa Fire Extinguishing and Alarm System Certification Advisory Board meeting was held in the State Fire Marshal conference room of the Oran Pape State Building on Wednesday, April 27, 2016. The meeting was called to order at 10:06 am. Board members Ron Hoover and Sue Chadima attended by the conference call number. John Hadley from Iowa City and Steve Aires of Waterloo public attended the conference by phone.

The meeting minutes from March 2016 were approved unanimously by the board; Linda Schemmel made a **motion** to approve and Craig Fraser **seconded** the motion.

John Hadley with Guardian Security Systems Inc recapped his letter to the board asking for consideration to include Personal Emergency response Systems (PERS) and Mobile Personal Emergency Response Systems (MPERS) in the requirements for alarm system licensing. After a lengthy discussion, the consensus of the board members overall was that these systems were not under the purview of the licensing program and as such not something the board would recommend be included in the licensing at this time. It was suggested a Public Service Announcement should be put together and Mr. Hadley agreed to work on a rough draft to be available for the board to review at the May meeting. Mr. Hadley will forward the draft to Jeannie Guttenfelder.

During the public comments of the March meeting, Paul Due asked the board to consider amending the rules to allow licensing of a company only inspecting special hazard systems (not installing or maintaining) to have a NICET II in special hazards instead of a level three. It was agreed to suggest an endorsement be added to the rules for inspection only under the contractor and installer licensing with the requirement for both the responsible managing employee and the "inspector" to be certificate of training completed by the manufacturer of the system or NAFED/ICC certification. Ms. Guttenfelder will draft the necessary amendments to the pertinent license rules and present to the board in May to review.

The question was raised whether or not the NFPA Fire Inspector I and/or II certifications were acceptable qualifications for the Alarm System Maintenance Inspector endorsement. The board agreed in addition to the existing requirements, but not in place of a current certification requirement as the NFPA certification is directed more at code compliance only.

There were no public comments. The next board meeting is scheduled for Wednesday, May 18, at 10am. It will be held in the State Fire Marshal conference room on the 3rd floor of the Public Safety Building or by conference call.

A **motion** was made by Mr. Fraser to adjourn the meeting at 11:11 am and Doug Richard **seconded** the motion.

Respectfully submitted,

Jeannie Guttenfelder, Secretary 2