

Iowa State Fire Marshal's Office
Iowa Fire Extinguishing and Alarm System Certification Advisory Board
Meeting Minutes –May 18, 2016

Members Present:

David Gutfreund
Linda Schemmel
Sue Chadima-by phone
Ron Hoover
Jeff Elliott
Ellen Hagen
Jason Davis

Members Not Present:

Michelle Mullin
Doug Richard
Craig Fraser
David Kuhn

State Fire Marshal Staff Present:

Jeannie Guttenfelder, Secretary

The Iowa Fire Extinguishing and Alarm System Certification Advisory Board meeting was held in the State Fire Marshal conference room of the Oran Pape State Building on Wednesday, May 18, 2016. The meeting was called to order at 10:15 am. Board member Sue Chadima attended by the conference call number. John Hadley from Iowa City and Alice Wisner with Iowa Legislative Services public attended the conference by phone.

The meeting minutes from April 2016 were approved unanimously by the board; Ellen Hagen made a **motion** to approve and Linda Schemmel **seconded** the motion.

Discussion of the PERS/MPERS public service announcement was held. Board members suggested checking with the Iowa Department of Public Health (IDPH) to see if any information was already available or putting together a joint announcement with IDPH. Jeannie Guttenfelder will inform the State Fire Marshal and Building Code Commissioner of the PSA for direction on how to proceed.

Review of the amended Administrative Rules Chapters 175 and 176 was completed for the addition of an endorsement for the contractor and installer certification for inspection only of engineered systems. Ms. Guttenfelder's terminology was incorrect and will be revised. The revised wording will be sent to the board members along with the May meeting minutes for review. Any further changes to the terminology will be discussed during the June meeting.

There were no public comments. The next board meeting is scheduled for Wednesday, June 15, at 10am. It will be held in the public conference room of the Public Safety Building or by conference call.

A **motion** was made by Ms. Hagen to adjourn the meeting at 11:10am and Jeff Elliott **seconded** the motion.

Respectfully submitted,

Jeannie Guttenfelder, Secretary 2