

**Iowa State Fire Marshal's Office**  
**Iowa Fire Extinguishing and Alarm System Certification Advisory Board**  
**Meeting Minutes –February 15, 2017**

**Members Present:**

David Gutfreund  
Doug Richard  
David Kuhn  
Ron Hoover

**Members Present:**

Ellen Hagen  
Craig Fraser  
Jason Davis  
Linda Schemmel-by phone

**Members Not Present:**

Sue Chadima  
Michelle Mullin  
Jeff Elliott

**State Fire Marshal Staff Present:**

Jeannie Guttenfelder, Secretary

The Iowa Fire Extinguishing and Alarm System Certification Advisory Board meeting was held in the Room 125 of the Public Safety building on Wednesday, February 15, 2017. The meeting was called to order at 10:03 am. Attending by call-in were board member Linda Schemmel and public attendee Connie Moorhead with the Global Security Training Initiative.

The meeting minutes from September 2016 were approved unanimously by the board; Craig Fraser made a **motion** to approve and Dave Kuhn **seconded** the motion.

Discussion regarding an update of the Global Security Training Initiative (GSTI) was re-visited. Dave Gutfreund and Doug Richard refreshed the board on their overall feedback on the system. Mr. Fraser was able to briefly review the system, but felt it was good to offer alternatives to licensees. The board unanimously agreed to recommend to Fire Marshal Quigle that GSTI be added to the approved qualifications accepted for the alarm system installer licensees only.

Jeannie Guttenfelder shared with the board per the Building Code Commissioner Rich Bolten, Mr. Kuhn's position was reappointed to building official. This allows Chairman Ron Hoover to leave the board after serving two terms from 2005, when the board was created, through July 2016, serving as the board chair since 2006. Mr. Hoover continued attending until a new appointee was named. Mr. Hoover reminded the remaining board members to consider their goal to be fairness and consistency in the industry to keep it going and growing, not as a life safety regulating body.

Ms. Guttenfelder shared that leaves the nurse call member position open again, as well as the public member position due to the non-attendance of the current appointee. Board members were encouraged to suggest anyone of their acquaintance contact Ms. Guttenfelder for a member application if they were interested in serving.

Mr. Gutfreund **nominated** Mr. Richard as the next board chair and Mr. Fraser **seconded** the nomination. Mr. Fraser **nominated** Mr. Kuhn to serve as co-chair and Mr. Davis **seconded** the nomination. The board unanimously agreed Mr. Richard a good choice as chair since he is a local resident and industry contractor. No other nominations were offered. As new chair, Mr. Richard suggested the meeting schedule be reconsidered and meetings held quarterly. Ms. Guttenfelder will adjust the schedule as posted.

There were no public comments or other business. The next board meeting place and time is to be determined. The meeting ended at 10:50am.

Respectfully submitted,

Jeannie Guttenfelder, Secretary 2