

# IMPORTANT NOTICE

## Electricians:

**If you perform Electrical Contracting** or are Self-Employed in the State of Iowa you **must** be licensed as an Electrical Contractor.

If you have not filled out an application for this license you must do so immediately to assist the Electrical Examining Board in getting you this license by the end of 2008. Not having this license could prevent those who wish to apply for an electrical permit through the state or local government after March 1, 2009.

The Items you will need to complete your contractor license:

1. **Fee of \$375 required** (This is in addition to the fee for the Master license) ALL CHECKS ARE TO BE MADE PAYABLE TO: **Iowa Dept. of Public Safety**
  2. **Copy of certificate of liability insurance for a minimum of \$1,000,000 (1 million) coverage** listing the State of Iowa as Certificate Holder (**This can be faxed to us at 515-725-6151**) Make sure the insurance has a way to Identify you on the policy
  3. **Be registered with Iowa Workforce Development as a Contractor**
    - ~ Contact Iowa Workforce Development for a contractor registration #: (515) 281-5387.
    - ~ To check on the status of registration follow the web link:
      - o <http://www.iowaworkforce.org/labor/contractor.htm>
      - o **Phone: 1-800-562-4692 Or 1-(515) 281-5387**
  4. **Complete Part 9 (Page 4) Of the application for Electrical Contractor .**
- [Link to application](#)
5. **The Certificate of Responsible Licensed Master is completed and notarized (Page 8)**

[Link to application](#)

**Please complete all 5 items above and submit to:**

Iowa Dept. of Public Safety  
Electrical Examining Board  
502 East Ninth Street  
Des Moines, IA 50319  
Attn: Electrical Contractor License

# IMPORTANT NOTICE