

State of Iowa Electrical Examining Board Meeting Minutes  
December 21, 2017  
Approved

Board Members Present

Kathleen Stoppelmoor  
Todd Cash  
Marg Stoldorf, Chairperson  
Kyle Barnhart, Vice Chair  
John Claeys  
Allen DeHeer

Board Members Present on Conference Call

TJ Meiners

Board Members Absent

Wayne Engle  
Dave Guthrie

Staff Members Present

John Lundquist, Assistant Attorney General  
Brian Young, Executive Secretary  
Beth Feilmeier, Secretary 2

Chairperson Stoldorf called the meeting to order at 10:00 am.

The first item on the agenda was the approval of the previous meeting minutes from October 19, 2017. Vice Chair Barnhart made a **motion to approve**. Claeys **seconded** the motion. Motion carried unanimously.

The next agenda item was the report of the Executive Secretary, so CP Stoldorf turned the meeting over to Executive Secretary Young. ES Young gave a brief overview of the monthly financial report, which the Board members had received previously.

ES Young moved to the next item on his report, which were the civil penalty letters. Those individuals who had received a civil penalty letter were: *Michael Standard, Michael Van Blaricom, Joshua Zitnik, Justin Moeller, Robert Winterbottom, Scott Luensmann, Jesyca Nelson, Manuel Mendoza, Aaron Alexander, Grant Casady, Aaron Oates, Rogaciano Vergara, Julian Davidson, Concepcion Rivera Jr., Nelson Perrott, Terry Van Hook, Calvin Beavers, Aaron Dyar, Dana Semprini, Jason Shepard, Paul Armitage, Richard J Irwin, Kyle Brown, Anthony Swanson, Ashley Case, Ryan Hurt, Christopher Legrand, Jose Vidal Reicks, Charles Coulter, Mark Haburn, Timothy Justus, Dylan Oszfolk, Nicholas Seys, Jonathan Flathers, & John D Nelson*. Claeys made a **motion to approve the civil penalty letters**. DeHeer **seconded** the motion. Motion carried unanimously.

The next item on ES Young's report was the enforcement letters that had been sent out for permitting and inspections issues. Those individuals who had received an enforcement letter were: *Terry Short, Tim Fisher, Brandon Apalara, Scott Beinfang, (Permit Required), Colton Hill, Brock Stoner, Nathan Jones & Tradesmen International-Kevin Macfarland (Cease & Desist), Hodges Electric-Austin Hodges & Donald Ferns (Unlicensed person(s) on the job/Improper licensure), Builder Bee Construction-Josh Johnson (Permit Required & Improper licensure), Tim Wegeman & E & J Electric- John Schmidt (Opportunity to Correct.)* No action was required for these, as they were for the Board's information only.

Next on ES Young's report was an update on the software. ES Young let the Board know that he had been working with Tyler from Vertiba on some test scripts, and that the office was working on cleaning up duplicate licenses in the database in order to assist with the data migration process. CP Stoldorf inquired if the new software was still on target to go live in April, and ES Young stated that based on everything he had seen and tested that he was impressed so far, and he anticipated that he thought it would be very close by April.

ES Young moved to the next item on his report, which was an update on Southwest Iowa Community College, which had been addressed at the previous meeting. He said that the certified letters regarding the situation had gone out to the individuals affected, and was waiting on getting the confirmation back from the college that the letters had been received.

The next item on ES Young's agenda was an update on the 1-year license renewals. He gave the Board an update on how many renewals had been issued, and stated that the renewals were approximately halfway through, based on last year's numbers.

Next on ES Young's report was an update on the 2017 NEC training being held January 11, 2018. He informed the Board that there were approximately 100 people signed up for the training.

ES Young stated that he had no addition information to report. He turned the meeting back over to CP Stoldorf.

CP Stoldorf said that the legislature had changed the requirements on farm electrical inspections. Stoldorf stated that the Administrative rule had been rewritten, and IEEB received input from Farm Bureau and also by the Attorney General's office. AAG Lundquist stated he thought that this would provide the necessary conforming amendments so that the Rules accurately reflected the new requirements. AAG Lundquist stated that if the Board chose to do so, they could instruct ES Young to follow through on the rule-making process. CP Stoldorf called for the motion to have ES Young to continue with the rule-making process. VC Barnhart made the **motion to approve**. CP Stoldorf **seconded** the motion. Motion carried unanimously.

The next agenda item was discussion regarding special electrician license names. ES Young stated that Iowa Code 105 had changed some of the license-type names a couple years ago, and the Board should update their administrative rules so the names of the licenses referenced by the Electrical Examining Board matched the names of the licenses referred to in Iowa Code 105.

Next on the agenda was scheduled a discussion about a presentation on the Sunshine Law, however, as Attorney Barb Edmondson was unable to attend, the item was tabled for presentation at the next Board meeting.

The next agenda item was a public comment period. Chris Gruenhagen was present on behalf of the Iowa Farm Bureau to commend the Board for taking steps to move forward with the Notice of Intended Action for the rule-making process regarding the new farm requirements. She also provided the Board members with some of the history behind the new legislation, for the benefit of the Board members who were not yet on the Board at the time the discussions regarding farm inspections commenced.

CP Stoldorf called for other Board business, which there was none. It was determined that there was one CP letter missing, and ES Young asked the Board for a short recess in order to retrieve it. Meeting reconvened at 10:48 am. After some additional discussion, the Board determined that, because his name was included in the list of civil penalty letters as listed on the Agenda, that were approved earlier in the meeting, there was no need to vote on his letter again.

Cash made a **motion** to **adjourn**. DeHeer **seconded**. Motion carried unanimously.

The meeting was adjourned at 10:54 am.

Respectfully submitted,  
Beth Feilmeier, Secretary 2