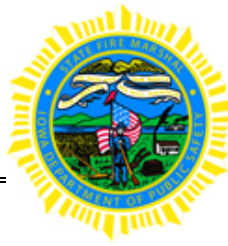


Terry E. Branstad
Governor
Kim Reynolds
Lt. Governor



Department of Public Safety

K. Brian London
Commissioner

To: Iowa K-12 Educational Facilities

From: State Fire Marshal, Ray Reynolds.

Re: Locking Classroom Doors

Date: January 29, 2013

There have been many questions posed to the State Fire Marshal's Office in recent months about how to lock classroom doors. The following is some guidance on this issue.

- Doors shall be readily openable from the egress side without the use of a key or special knowledge or effort. (International Fire Code 2009 edition, section 1008.1.9)
- Bolt locks of any kind are not permitted. (International Fire Code 2009 edition, section 1008.1.9.4)
- Unlatching of the door should not require more than one motion. (International Fire Code 2009 edition, section 1008.1.9.5)
- Classroom locks are permitted and encouraged to be used on all classroom doors. There are pictures provided.



Hallway side view



Classroom side view

Sincerely,

A handwritten signature in black ink, appearing to read "Ray Reynolds".