

# Installation Checklist for Installer

- Verify you are at the correct address and the correct home.
- Introduce yourself and explain that you are here to install the smoke detector(s) as arranged by your local fire department. Provide Release for Liability Form for homeowner's signature.  
Note: Fire Department should keep this form on file.
- Give appropriate materials to consumer: Smoke Detector Manufacturer's User's or Owner's Manual, and Fire Safety Messages.
- Show the smoke detectors to the consumer - let them look at and hold the smoke detector.
- Identify the location(s) outside of all sleeping area(s) and on each level of the home to install the detector(s) Note: there are additional detectors required for mobile homes.
- Write the date of the installation on the back of each smoke detector before you install.
- Install smoke detector(s).
- Clean up any mess made by installing the smoke detector(s) - vacuum, drywall, dust, etc.
- Explain and show how the smoke detector(s) work.
- Show how to test the smoke detector and have the consumer test it with you.
- Discuss the importance of a home escape plan and review the material for the home escape plan with the consumer.
- Create the home escape plan by drawing a floor plan of the home and marking two ways out of each sleeping area.
- Verify the local fire emergency number. Use their phone book if necessary to find the number. It should be in the first few pages. Write the number on the top of the home escape plan.
- Recommend practicing the plan (it is important to discuss opening windows and moving any furniture that blocks an escape route).
- Tell the consumer to call or email if they have any questions after you leave.
- Complete and return the Installation Form and equipment to the Fire Service Training Bureau.



**Iowa State Fire Marshal**  
**SMOKE DETECTOR PROJECT**  
*"Smoke Detectors Save Lives"*